



Be the best you can be

Christleton Primary School  
Quarry Lane  
Christleton  
Chester  
CH3 7AY  
01244 455288

Friday 14<sup>th</sup> October 2022

Dear Parents / Carers

## Parents' Evening Organisation



Firstly, thank you for all those parents' who have used the SchoolSpider system to book a meeting with their child's class teacher.

Our parents' evenings are a valuable opportunity to share information and keep you up-to-date on your child's progress. The evening is a chance to discuss how your child is doing in class and in school generally, with your child's class teacher. With this shared knowledge we can then work together to support your child's achievement in the most effective way. It is pleasing to see how many parents have already indicated their attendance by booking appointments.

### Organisation

Please find attached a map of the school site. This map identifies where class teachers will be based and where pupil books will be situated. In summary:

- The **books for our children in EYFS, Year 1 and Year 2 will be in the Year 2 classroom.**
- The **books for our children in Year 3 and Year 4 will be in the Year 3 classroom.**
- The **books for our children in Year 5 and Year 6 will be in the Year 6 classroom.**

Parents should **enter the school via the main entrance.**

It is **recommended that parents attend 5/10 minutes prior to their appointment** (allowing time to view your child's workbooks)

Parents should **go to the location of their child's workbooks**, please see the map. Once here, parents can view the books until their appointment time.

**Your child's class teacher will collect you from this room / space.**



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[www.christletonprimaryschool.co.uk](http://www.christletonprimaryschool.co.uk)



[admin@christletonprimary.cheshire.sch.uk](mailto:admin@christletonprimary.cheshire.sch.uk)



[@christletonpri](https://twitter.com/christletonpri)

## Digital Safety



On the Tuesday evening, our local PCSO Mrs Bailey will be present in the school. She will be providing advice and a handout regarding online safety. Should you have any concerns or feel this is an area you would like some support please do come along and have a chat with her.

## Appointments

**Appointments are 10 minutes** and the teachers try very hard to keep as closely as possible to the times given. Please help us, and other parents, by respecting the need to keep to time, and please be patient if appointments are running slightly behind at any point in the evening.



## COVID-19 precautions



The numbers of COVID cases are on the rise again so we ask that you **do not attend if you are unwell in any way, have any covid-19 symptoms or are awaiting a test outcome**. If you would like to wear a face covering, please feel free to do so. We will be ventilating spaces as much as possible and continuing to use our HEPA filters throughout the evening.

## Supervision

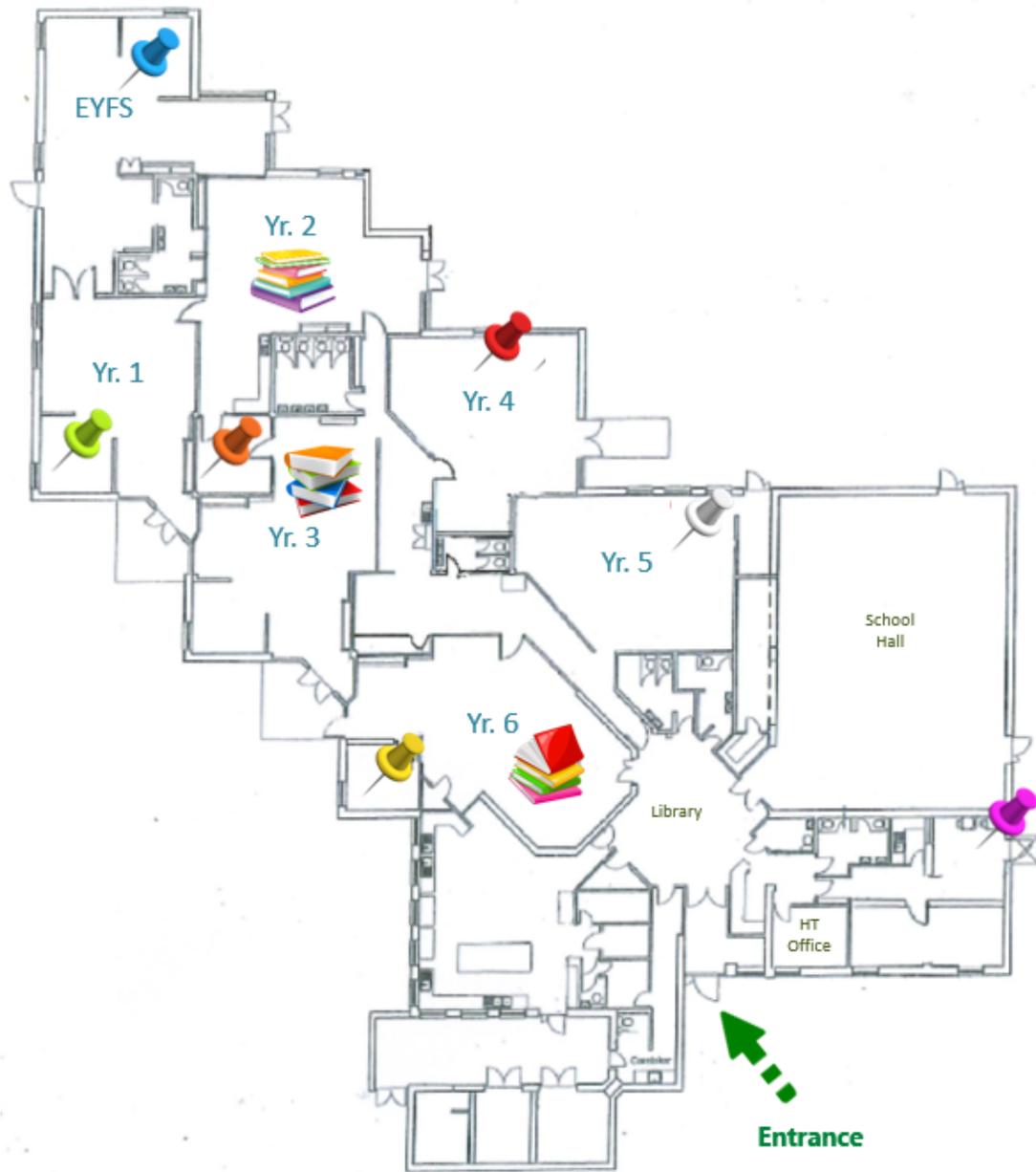
We ask, **wherever possible, that children are not brought to appointments. This will ensure numbers in the school are kept as manageable as possible**. Historically we have had groups of unsupervised children around the building. These groups inevitably can become a distraction for parents trying to view their child's work or speak to their child's teacher. There have also been occasions where accidents have occurred due to the lack of supervision. Should your child have to attend with you then we expect them to accompany you at all times i.e. they are not left in the library or a classroom unsupervised.

Kind regards,

*Mr Mitchell*



# Key



-  Location of the year 6 teacher (Miss Burns)
-  Location of the year 5 teacher (Mrs Shaw & Mrs Bingham)
-  Location of the year 4 teacher (Mrs Williams)
-  Location of the year 3 teacher (Miss Shepherd)
-  Location of the year 2 teacher (Mrs Hughes & Mrs Barnes)
-  Location of the year 1 teacher (Miss Stokes & Mrs Boyd)
-  Location of the year EYFS teacher (Mrs King)

-  Location of the year 6 and year 5 children's workbooks
-  Location of the year 3 and year 4 children's workbooks
-  Location of the EYFS, year 1 and year 2 children's workbooks



Site Layout